

# GroupEHS



## WSIB Approved Certification Training

Work towards your WSIB  
Certification!

### An Easy Two (2) Step Program!

**Step 1:** Complete the WSIB Approved **Part 1** Basic Certification Training.

**Step 2:** Complete the **Part 2** Certification Course.

Go to [www.groupehs.ca](http://www.groupehs.ca) "*Training*" for cost, registration, and payment.

## WSIB Approved Part 1 Basic Certification Training

Duration	Two (2) Days
Description	Part 1, or Phase 1, Certification is a two (2) day Basic Certification course covering the general topics of “Occupational Health and Safety in Ontario”, “Health”, “Safety”, “Procedures”, and “Health and Safety Tools”. There are plenty of opportunities in the course for class participation. There is an Open-Book Quiz at the end of the course.
For Whom	All sectors. The course is for Joint Health and Safety Committee Members who require the WSIB Approved Certification training. The course is also open to supervisors who require a good foundation in health and safety.
Overview	This course provides an overall knowledge of health and safety that applies to all workplaces. The Occupational Health and Safety Act in Ontario requires that workplaces with 20 or more workers have at least one worker and one management person to serve as certified members of a workplace Joint Health and Safety Committee. This certification involves training in health and safety law, and the identification, assessment and control of hazards. For more information, visit: <a href="http://www.wsibtraining.ca/">http://www.wsibtraining.ca/</a>
Prerequisite	None
Preparation	Conduct a 5 to 10 minute search of the Health and Safety related laws that apply to your work environment and jurisdiction. Are there many laws? What is the key law that applies to you? You may wish to familiarize yourself with: <a href="http://www.labour.gov.on.ca/english/hs/laws/index.php">http://www.labour.gov.on.ca/english/hs/laws/index.php</a>
What to Bring	There is no need to print anything or to bring anything. Everything you need to complete the course will be provided in class.
Homework (optional)	After the course and once you have returned to your workplace, you may wish to conduct a high level hazard identification of your workplace.

## Part 2 Hazard Specific Course

Duration	One (1) Day																		
Description	<p>Part 2, or Phase 2, Certification is a one (1) day course covering hazards relevant to the participants in the room at the time of training. You have a role in customizing your day of training on the morning of the course. The topics selected by the participants come from the following:</p> <table><tr><td>Basic Office Safety</td><td>Flammable Solvents</td><td>Office Ergonomics</td></tr><tr><td>Biohazards</td><td>Forklifts</td><td>Slips and Trips</td></tr><tr><td>Chemicals</td><td>Indoor Air Quality</td><td>Violence</td></tr><tr><td>Driving</td><td>Machine Safety</td><td>Working Alone</td></tr><tr><td>Ergonomics</td><td>Mould</td><td></td></tr><tr><td>Falls from Heights</td><td>Noise</td><td></td></tr></table> <p>These topics are relevant to current Ontario accident statistics. There are class exercises during the course and group quizzes throughout.</p>	Basic Office Safety	Flammable Solvents	Office Ergonomics	Biohazards	Forklifts	Slips and Trips	Chemicals	Indoor Air Quality	Violence	Driving	Machine Safety	Working Alone	Ergonomics	Mould		Falls from Heights	Noise	
Basic Office Safety	Flammable Solvents	Office Ergonomics																	
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Driving	Machine Safety	Working Alone																	
Ergonomics	Mould																		
Falls from Heights	Noise																		
For Whom	All sectors. The course is for Joint Health and Safety Committee Members wishing to complete their WSIB Approved Certification. The course is open to anyone, including supervisors and managers who seek a foundation in specific health and safety hazards.																		
Overview	<p>The Occupational Health and Safety Act in Ontario requires that workplaces with 20 or more workers have at least one worker and one management person serve as certified members of a Joint Health and Safety Committee. For information, visit: <a href="http://www.wsibtraining.ca/">http://www.wsibtraining.ca/</a></p> <p>This course is delivered by an expert Senior EHS Counsellor with over 22 years of experience and CIH credentials. The curriculum focuses on being flexible based on what industries are represented in the room at the time the training is delivered. The course will cover how to assess those hazards and ways to control and/or eliminate them. One worker and one management designated JHSC member must complete both Part One and Part Two of the WSIB Approved Certification Training.</p>																		
Prerequisite	Part 1 Certification																		
Preparation	<p>Conduct a 5 to 10 minute search of the Health and Safety related regulations, standards or codes that apply to the hazards in your work environment and jurisdiction. Are there many of them? You may wish to familiarize yourself with hazards which concern you:</p> <p><a href="http://www.ccohs.ca/oshanswers/">http://www.ccohs.ca/oshanswers/</a> <a href="http://www.labour.gov.on.ca/english/hs/laws/index.php">http://www.labour.gov.on.ca/english/hs/laws/index.php</a></p>																		
What to Bring	There is no need to print anything or to bring anything. Everything you need to complete the course will be provided in class.																		
Homework (optional)	After the course and once you have returned to your workplace, you may wish to prepare and implement an action plan for control of the hazards you learnt about.																		

## **General Purchase and Attendance Policy for Public GroupEHS Training Courses**

GroupEHS has never cancelled any course or function due to low enrollment. If you commit then we commit and the show must go on! However, GroupEHS continues to reserve the right to cancel courses or functions if ever any unusual or exceptional circumstance were to occur.

Our cancellation policy is as follows (there are no exceptions):

1. Your company is not allowed to cancel and there are no refunds.
2. Your company may transfer a participant's course date to a future scheduled date by advising Raquel Prost via email at [info@ittukki.ca](mailto:info@ittukki.ca) - a \$50 administrative fee and a \$10 penalty per participant will apply and any discounts previously given will be charged back to your company.
3. If a participant does not show up for a course and a notice was not received prior to the moment (date and time) the course starts then your company is liable for the full amount and there are no further obligations from GroupEHS.
4. Your company may substitute a participant if the original participant is unable to attend. This substitution may occur at any time up to the course start date and time.
5. You are not registered in the course and may not attend unless the payment has already been received prior to the course start time (date and time).
6. Full attendance is required for full credit - If more than 5% of the course time was missed by a participant then the instructor will not attest that the participant has completed the course. The participant will need to pay a weighted fee to attend a future course in order to complete the course and fulfill the requirements.
7. Although we have not made changes in the history of GroupEHS, no liability is assumed by GroupEHS for changes made by it in course dates, content, speakers or venue if ever these were to occur.